



**Research Administration and
Contract Administration**

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Proposal Approval Form

This form must be accompanied by a brief abstract of the proposed project and a draft budget. All signatures are required **PRIOR** to proposal or contract submission.

1. Project Information

Principal Investigator(s): Dr. G. O. Graening

Department/Unit: Biological Sciences College: College of Natural Sciences and Math.

Project title: Ferret Survey of North American Wildlife Agencies

Funding agency: San Diego Chapter of Ferrets Anonymous Agency due date: ASAP

Type of funding: New Renewal Amendment Supplement Revision

Type of award: Grant Contract Cooperative Agreement Subcontract Other

Contract or award number (if applicable): n/a

Sponsored Research Officer (Research Administration contact): Mr. Pat Wright, president

2. Proposed Budget

Anticipated start date: July 2009 Anticipated end date: December 2010

Funds requested from sponsor:

Year one	Direct costs	<u>\$10,000</u>	Total project	Direct costs	<u>\$10,000</u>
	F & A costs	<u>\$2,200</u>		F & A costs	<u>\$2,200</u>
	Total costs	<u>\$12,200</u>		Total costs	<u>\$12,200</u>

F & A cost rate: 22 % of Modified Total Direct Costs (MTDC) Total Direct Costs (TDC)

If using an F & A rate that is less than the federally approved on-campus rate of 38% MTDC, please explain:
Maximum rate that grantor is willing to pay

Is reimbursed time requested? Yes No

Is overload salary requested? Yes No If YES, when? Academic year Summer/winter session

Are new personnel to be hired? Yes No Describe: Part Time Research Assistant

Is additional space needed? Yes No Describe: _____

Does this project include a subcontract(s) to another entity to perform a portion of the work? Yes No

Does this project include a consultant(s) who will be performing a portion of the work? Yes No

Is **cost sharing** committed in the proposal? Yes No

If YES, please complete the following:

Cost share/match is: Mandatory Voluntary Type of cost share: Cash In-kind 3rd party

Total amount of cost share proposed: Year 1 _____ Total Project: _____

Source of cost share or match (include the name of the department, college, or entity; and a description): _____

3. Institutional and Regulatory Compliance Information

Yes No

Human Subjects (a protocol must be approved before research can commence)

Will the project involve human subjects? If YES, complete the following:
 Protocol to be submitted or is pending Protocol approved IRB#: _____

Animal Subjects (a protocol must be approved before research can commence)

Will the project involve either living or dead vertebrate animals? If YES, complete the following:
 Protocol to be submitted or is pending Protocol approved IACUC#: _____

3. Institutional and Regulatory Compliance Information (Continued)

Yes No

International Projects

- Does this project have an international component?
If YES, specify the country(ies) _____ questionnaires to be sent to Mexico and Canada agencies
- Will this project involve foreign travel by project personnel or students?
- Will this project involve foreign visitors?
- Other**
- Will a **foreign national(s)** be paid by the project? If YES, non-resident alien taxes may be applicable.
- Is **intellectual property** likely to be developed during this project?
- Does this project involve **biohazards, hazardous chemicals or waste, or radioactive materials**? If YES, please list: _____
- Will **underage children or disabled adults** be involved with this project? If YES, fingerprints and background checks may be required at project expense for project personnel.

4. Disclosure of Financial Interests

Yes No

- Is the sponsor **NIH, NSF** or a **non-governmental entity** (e.g., private foundation, corporation)?
If YES, all key project personnel must complete and return a 700-U Statement of Economic Interests form (http://www.csus.edu/research/forms/pd_700Ueconomic.pdf) form to Research Administration.

5. Required Approvals

The following approvals are required **PRIOR** to proposal or contract submission. After obtaining the signatures of the Department Chair and Dean/Chief Administrator, please return this form to Research Administration and Contract Administration (Hornet Bookstore Bldg. 3400, campus zip 6111) for further review and action.

Principal Investigator(s) **Date**
The above accepts responsibility to carry out commitments as outlined in the proposal or contract within the time limits and budgetary resources provided, and to comply with Sacramento State and University Enterprises, Inc. policies and procedures regarding the administration of funds. If cost sharing is required, the PI attests that approval for such resources has been secured.

Senior Director, Research Policy, Compliance and Administration **Date**
The above certifies that the proposal is consistent with the overall University mission and approves forwarding of the proposal or contract to the funding agency.

Department Chair **Date**
The above certifies that the proposed project is consistent with department goals, is not in conflict with assigned duties, and commits departmental resources where outlined in the proposal or contract.

Director, Contract and Research Administration **Date**
The above reviews and approves the fiscal aspects of the proposed project on behalf of University Enterprises, Inc., and approves forwarding of the proposal or contract to the funding agency.

Dean/Chief Administrator **Date**
The above certifies that the proposed project is consistent with the college/unit goals and commits resources where outlined in the proposal or contract.

Vice President, Administration and Business Affairs **Date**
The above reviews and approves the fiscal aspects of the proposed project as required by CSU Executive Order #890.

RACA Use Only

Proposal/contract reviewed by: _____ SRO: _____
(initial & date) GAO/GAS: _____

Notes:

Database entry by: _____
(initial & date)

Prop # _____

Project ID # _____